



## **Health Professionals' Services Program Program Guidelines**

**Title: Criminal Background Check for Self-Referred Licensees**

**Pages: 1**

**Revision Date: 1/25/2022; 5/16/2017; 3/19/2014; 5/15/2013**

### **Guideline:**

- 1 As determined by the Advisory Committee, all self-referred licensees entering the Health Professionals'
- 2 Services Program (HPSP) are required to complete a criminal background check within six months prior
- 3 to program completion or at any time when requested by HPSP. Licensees who do not return their
- 4 criminal background checks within the specified timeframe will not be released from the HPSP.
- 5 Licensees who have not completed the background check process two months after their estimated
- 6 date of completion will be reported non-compliant to the appropriate licensing board. If licensee's
- 7 background check shows a previously unreported event within their time in the monitoring program a
- 8 non-compliance report will be submitted to the licensee's licensing board.
  
- 9 Self-referred licensees will receive instructions on how to complete the background check from HPSP
- 10 approximately six months prior to their estimated date of completion.

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